



Loreto Secondary School

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6th July 2020

Dear Parent/Guardian,

As you may be aware, many schools throughout the country do not handle cash/cheques and instead all school payments are made electronically.

Similarly, since the spread of the Coronavirus (COVID-19) pandemic, many businesses in their efforts to reopen or remain open have prioritised contactless payments. The logic in these instances is to minimise the level of interaction between people and, therefore, minimise the risk of the spread of the virus.

Accordingly, as one of a number of measures to help protect the health and safety of students and staff and to help minimise the risk of the spread of COVID-19, the School will no longer be in a position to handle cash/cheques from August 2020 onwards. We ask that all Beginning of the Year payments and voluntary contributions be made using the **Online Payments** facility on our website <https://pay.easypaymentsplus.com/feepay1v2.aspx>

This link will take you to the Easy Payments Plus facility where you will be asked to create an account (if, you haven't done so already). Once you have created an account and logged in you will see a list of payments, an explanation for each and the amount to be paid. You simply select the payment(s) relevant to your daughter(s), click the *Add to Bill* buttons and make your payment. Please note:

1. As always, we are very grateful to families for their generosity in supporting the school through the voluntary contribution. These crucial funds are used to pay for enhancements to the learning experience of the students throughout the year. Voluntary contributions pay for resources including classroom materials, IT resources, classroom cleaning, chairs, lockers and many other facilities and costs. An option is also included for any family who would like to increase their voluntary contribution.
2. Included in the expenses for First Year students is €30 is for a Maths Kit. This is a comprehensive kit supplied to first year students in September which includes a scientific calculator, log tables, set squares, whiteboard, copybook etc.
3. Certain subjects in all year groups require additional school supplies and equipment and as a result have an additional cost. Accordingly, if your daughter is studying Art, Home Economics, Biology, Physics or Chemistry, please don't forget to add these costs to your bill.
4. We have introduced additional options to allow you to pay in instalments if desired.

Thank you for your continued support and I wish you and your families continued good health and happiness.

Yours sincerely,

Emma Raughter
Principal